



Independent Fundraising Events

Thank you for your interest in fundraising for the benefit of West Linn – Wilsonville Education Foundation.

We welcome organizations that want to help in our effort to maintain the academic success of our district. Here are our policies for sponsors to follow when organizing events.

The money raised will go towards the West Linn – Wilsonville Education Foundation to support our commitment to preserving teaching positions and supporting academic success in the West Linn-Wilsonville School District.

Fundraising Policies

These policies are for independent fundraising events, conducted by individuals or groups other than the West Linn – Wilsonville Education Foundation, on behalf of and for the benefit of the West Linn – Wilsonville Education Foundation (the "Foundation").

Use of Logo/Lists: The Foundation will allow the appropriate use of its logo for Independent Fundraising Events. The Foundation's policies, however, prohibit the disclosure of its donor or volunteer lists or contact information to third parties, so the Foundation cannot provide this type of information to event sponsors.

Expenses and Proceeds: Event sponsors agree to assume responsibility for all expenses of the event and to remit the net proceeds to the Foundation within 30 days of the event.

Hold Harmless. Event sponsors will indemnify and hold the Foundation harmless from any and all claims of any nature whatsoever arising out of, or in any way related to, the event.

Application Process for Independent Fundraising Events

For event sponsors interested in conducting a fundraising event on behalf of the Foundation, we ask that you secure the Foundation's approval through a brief application (the application form is attached below). The Foundation will review the application promptly, but reserves the right to seek additional information if necessary from the event sponsor prior to approval.

Applications may be emailed to info@wlwvfoundation.org or mailed to the West Linn-Wilsonville Education Foundation, 1980 Willamette Falls Dr. #120-117, West Linn, OR 97068

As a final note, although the Foundation actively encourages independent fundraising events, the Foundation maintains the right to decline events. This is an important safeguard in preserving the integrity of the name and reputation of the West Linn – Wilsonville Education Foundation, as well as our commitment to donors.

We appreciate your interest in fundraising for the Foundation, and we look forward to working with you! Please contact us if you have any questions.



Independent Fundraising Event Application

Thank you for your interest in conducting a fundraising event on behalf of the West Linn – Wilsonville Education Foundation (the "Foundation").

1. Name of Event Sponsor or Organization _____
2. Contact Person _____
3. Mailing Address _____
4. Telephone: _____ Email: _____
5. Type of Event and Date Proposed: _____
6. Briefly describe the event: (Use a separate page if necessary.) _____

7. Does the event sponsor agree to assume all costs of the event? _____(Yes)
8. Location of the event (include city and state): _____
9. Does the event sponsor further agree to indemnify and hold the Foundation harmless from any and all claims of any nature whatsoever arising out of or in any way related to the proposed event? _____(Yes)
10. Nothing in this application form shall be construed to authorize the sponsors or any employee, volunteer, or representative of the sponsors for this event to act as an agent of the West Linn – Wilsonville Education Foundation.

Authorized representative of sponsors:

Name: _____ Signature: _____

Address: _____

Telephone: _____ Email: _____

Thank you for supporting the West Linn – Wilsonville Education Foundation!

Approval

WLWV Education Foundation, Board Member

Date

Email: info@wlwvfoundation.org

West Linn-Wilsonville Education Foundation
1980 Willamette Falls Dr. #120-117
West Linn, OR 97068